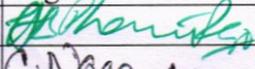
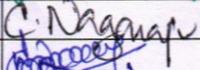
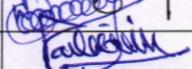
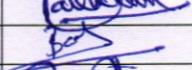
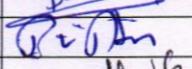
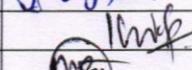
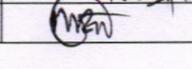


## Minutes of the meeting

A meeting was held in the IQAC office on 13<sup>TH</sup> JULY 2018 at 10:30 AM with the following members present:

Designation	Name	Signature
Chairman	Dr. H.B. PhaniRaju	
Coordinator	Prof.Nagaraja. C	
Members	Dr. Chandrasekhar N	
	Dr. K.S Ramakrishna	
	Prof.Basavesha .D	
	Prof.Prathap B.N	
	Prof. K P Chandraiah	
	Mr.Mahantesh	

### Agenda:

01. To prepare Academic Plan for the odd semester and discussion on 2018 new scheme for 1<sup>st</sup> year
02. To discuss about conduction of Workshop/FDP, Technical Talks in each department.
03. To promote Staff Members to take upNPTEL.
04. To discuss on Result analysis for academic year 2017-18
05. Reviewing the feedback of 2017-18 academic year
06. To discuss about the Progress of NAAC.
07. Discussion on implementing value added courses.
08. To strengthen the MOUs for each department.
09. Placement analysis of 2017-18.

### Discussions:

#### 01. To prepare Academic Plan for the odd semester and discussion on 2018 new scheme for 1<sup>st</sup> year

It is informed to all HoDs and department coordinators to prepare academic plan for Odd semester. Accordingly, all department HoDs need to take care of preparation of Calendar of Events, departmental activities, time table and individual time tables. It is informed that all faculty members need to prepare the necessary course material, lab manuals, notes, etc., to for effective teaching and learning. Detail discussion was held on the new scheme 2018 syllabus for 1st year BE students and necessary actions were taken in this regard for its implementation.

**02. To discuss about conduction of FDP, Workshop, Technical Talks in each department.**

In the meeting, it was discussed about the importance of conduction of FDPs, workshops, technical talks in each department as a part of knowledge sharing for staff and as well as for students which can enrich in the technical knowledge in the students for a successful career. The necessary financial assistance was discussed and assured in this regard for bringing in the resource persons from academia and industries.

**03. To promote Staff Members and Students to take up NPTEL.**

It is very important that staff members need to be enriched with new technology and knowledge. All HODs were informed to take measures to inspire the faculty members to be enrolled for NPTEL course to up skill themselves on their subject domain. The students also to be informed about the process of NPTEL courses and the importance of these type of courses.

**04. To discuss on Result analysis for academic year 2017-18**

The discussion was held on the result analysis of the academic year 2017-18. All HODs were informed to take promotive measures in order to improve the results.

**05. Reviewing the feedback of 2017-18 academic year**

The discussion was held on reviewing the faculty feedback of the year 2017-18. The HODs were informed to appraise the staff about the feedback and the necessary improvements for overcoming the deficiencies.

**06. To discuss about the Progress of NAAC.**

It has been instructed to all HOD is that they should get prepare for NAAC process. All the HoDs were instructed to continuously upgrade the collection of documents which is necessary for NAAC.

All the members abided by the decisions taken in the meeting and to achieve it with true spirit.

**07. Discussion on implementing value added courses.**

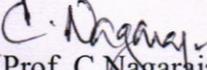
In the meeting it was discussed that implementing value added course for students in order to improve their innovative and technical skills.

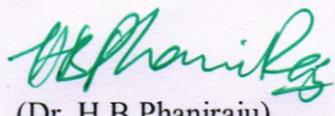
**08. To strengthen the MOUs for each department.**

It was discussed that department HODs should initiate for signing MOUs with companies to strengthen the department and to bring down the gap between industry and Academy.

**09. Placement analysis of 2017-18.**

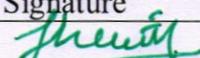
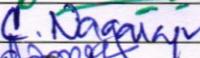
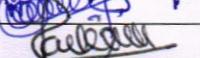
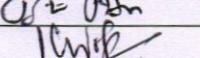
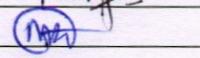
The discussion was held on the placements for the academic year 2017-18. The complete placement analysis was done in the meeting and actions for improvements of placements were discussed to be implemented. Any financial assistance in this regard was assured.

  
(Prof. C Nagaraja)  
IQAC Coordinator

  
(Dr. H B Phaniraju)  
Principal

## Minutes of the meeting

A meeting of IQAC was held in the IQAC office on 11<sup>TH</sup> JAN 2019 at 10:30 AM. The following members of the IQAC were present:

Designation	Name	Signature
Chairman	Dr.Hemadri Naidu	
Coordinator	Prof.Nagaraja. C	
Members	Dr. Chandrasekhar N	
	Dr. K.S Ramakrishna	
	Prof.Basavesha .D	
	Prof.Prathap B.N	
	Prof. K P Chandraiah	
	Mr.Mahantesh	

### Agenda:

01. To prepare Academic Plan for the even semester.
02. To discuss about conduction of Alumini Meet.
03. To discuss about conduction of Workshop, Technical Talks in each department
04. To discuss about the Progress of NAAC.
05. To discuss about the improvement of Infrastructure
06. To discuss about the usage of Digital Library.
07. To Planning for conduction of training program for staff and faculty members.
08. Any other Issues.

### 01. To prepare Academic Plan for the even semester.

In view of the changes that were introduced in the syllabus earlier, it was informed to the HoDs to plan the academic schedule with necessary calendar of events incorporating departmental activities, and to prepare the time table and individual time tables. It was informed that all faculty members need to prepare the necessary course material, lab manuals, notes, etc., to for effective delivery to the students.

### 02. To discuss about conduction of Alumni Meet.

There was a discussion on conduction of alumni meet. All the HODs were instructed to start the preparations for the Alumni meet and to conduct the meeting of department Staff alumni coordinator and the staff for the success of the alumni meet.

**03. To discuss about conduction of Workshop, Technical Talks in each department**

It was decided to conduct workshops, technical talks and Seminars in each department as a part of knowledge sharing and augmentation for both staff and students which can enrich in the technical knowledge among young engineers. In this regard HoDs were instructed to identify the resource persons who have a rich experience and can deliver technical talks in their domain. It was advised to incorporate them in the calendar of events as far as possible in the beginning of semester.

**04. To discuss about the Progress of NAAC.**

It was decided to instruct all the staff to follow the guidelines in the NAAC manual and SSR of reputed institutes for upgrading each criteria and delegate the things to staff and organise the records as per requirements.

**05. To discuss about the improvement of Infrastructure**

The discussion to improve the college infrastructure and augment other facilities was made and all the HoDs are informed to submit the requisition for their respective department and the budget for them.

**06. To discuss about the usage of Digital Library.**

The discussion was made for the effective use of digital library. It was informed to the HoDs and the departmental staff to inspire, encourage and motivate students to use a digital library resources at the college for E-resources for literature survey, journal references, etc.

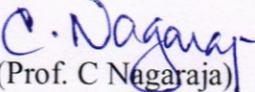
**07. To Planning for conduction of training program for staff and faculty members.**

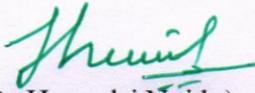
In the meeting it was instructed to all HODs to plan for conduction of training program for teaching staff and faculty numbers in order to improve the teaching skills and learn the pedagogy.

**08. Any other Issues.**

The discussions on improving placements in the institute were made so that the admissions in the institute would improve. All the necessary support in this direction was assured to T& P cell of the institute.

The members in the meeting agreed to abide by the decisions and to implement them.

  
(Prof. C Nagaraja)  
IQAC Coordinator

  
(Dr. Hemadri Naidu)  
Principal