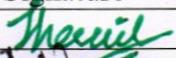
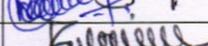
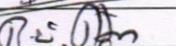
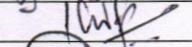
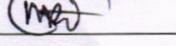


Minutes of the meeting

A meeting of the following members was held IQAC office on 12TH JULY 2019 at 10:00 AM. The following members were present:

Designation	Name	Signature
Chairman	Dr.Hemadri Naidu	
Coordinator	Prof.Nagaraja. C	
Members	Dr. Chandrasekhar N	
	Dr. K.S Ramakrishna	
	Prof.Basavesha .D	
	Prof.Prathap B.N	
	Prof. K P Chandraiah	
	Mr.Mahantesh	

Agenda:

01. To prepare Academic Plan for the odd semester.
02. To discuss about conduction of Workshop/FDP, Technical Talks in each department.
03. To strengthen the MOUs for each department.
04. To discuss about the Academic excellence reward for students.
05. To Review of feedback.
06. To discuss about the Progress of NAAC.
07. To discuss about the establishment of Students Rotract Club.

Discussions:

01. To prepare Academic Plan for the odd semester

Inview of the Outcome Based Education, it was informed to the HoDs to plan the academic schedule with necessary calendar of events incorporating departmental activities, and to prepare the time table and individual time tables. For effective delivery to the students, it was informed that all faculty members need to prepare the necessary course material, lab manuals, notes, etc.

02. To discuss about conduction of Workshop/FDP, Technical Talks in each department

In meeting it was clearly discussed about conduction of workshops, technical talks in each department as a part of knowledge sharing for staff and as well as for students which can enrich in the technical knowledge among budding engineers. The HoDs were informed to identify the reputed resource persons for delivering technical talks to the students.

03. To strengthen the MOUs for each department

It was decided to inform the department HoDs to zero in on organisations and institutions for executing the MOUs to strengthen the department and to bring down the gap between industry and Academy.

04. To discuss about the Academic excellence reward for students.

It was discussed that to strengthen results and to motivate the students, there is a need to set up academic excellence reward for students and convey this message to students to build healthy competition among them for improving their performance. The modalities for reward disbursements were decided..

05. Review of feedback.

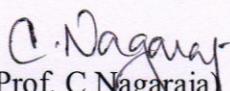
The discussion was happened on reviewing the faculty feedback. The HODs need to take the necessary action on the faculty who got poor feedback.

06. To discuss about the Progress of NAAC.

All the HODs instructed to nominate the different staff members for different criteria and to start working on each sub criterion with necessary documentation as given in the templates of NAAC manual.

07. To discuss about the establishment of Students Rotract Club.

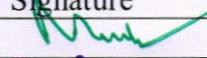
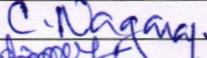
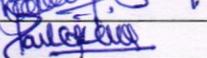
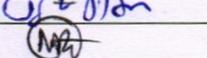
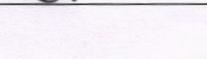
It was decided to establish Students Rotaract club in the campus so that they can be encouraged to carry out out reach and social activities which also become a part of AICTE activities.


(Prof. C Nagaraja)
IQAC Coordinator


(Dr. Hemadri Naidu)
Principal

Minutes of the meeting

A meeting of IQAC members was held in the IQAC office on 10th JAN 2020 at 10:30 AM in which the following members had participated:

Designation	Name	Signature
Chairman	Dr.Narendra Viswanath	
Coordinator	Prof.Nagaraja. C	
Members	Dr. Chandrasekhar N	
	Dr. K.S Ramakrishna	
	Prof.Basavesha .D	
	Prof.Prathap B.N	
	Mr.Mahantesh	

Agenda:

01. To prepare Academic Plan for the even semester.
02. To discuss about the technical training programmes for students to strengthen the placements.
03. To discuss about conduction of Workshop, Technical Talks in each department
04. To discuss about the conduction of Alumini meet.
05. To discuss about the conduction of workshop on OBE and Expert Lecture.
06. To discuss about the change the format of Lesson plan.
07. To discuss about VTU e- shikshana platform.
08. Any other Issues.

Discussions:

01. To prepare Academic Plan for the even semester.

It was informed to the HoDs to prepare the plan for the ensuing semester with the necessary calendar of events incorporating departmental activities, and to prepare the time table. It was informed that all faculty members need to keep ready the necessary course material, lab manuals, notes, etc. for effective delivery to the students.

02. To discuss about the technical training programmes for students to strengthen the placements.

It was discussed about the technical training programs for students to strengthen the placements. The technical training would be given from in house and as well as outsourced agencies in order to improve the placements. All the financial assistance required in this regard was assured for campus placements training.

03. To discuss about conduction of Workshop, Technical Talks in each department

It was decided to conduct workshops, technical talks and Seminars in each department as a part of knowledge sharing and augmentation for both staff and students which can enrich in the technical knowledge among young engineers. In this regard HoDs were instructed to identify the resource persons who have a rich experience and can deliver technical talks in their domain. It was advised to incorporate them in the calendar of events as far as possible in the beginning of semester.

04. To discuss about the conduction of Alumni meet.

It was decided to conduct the alumni meet for which all the HODs were instructed to identify the department alumni coordinator from the staff and to start informing the alumni about the meet.

05. To discuss about the conduction of workshop on OBE and Expert Lecture.

It was felt that the staff should be oriented more towards the OBE and Skilled enough so that the students stand more robust and knowledgeable enough by the end of the programme learning more about the courses. The main aim of the course and curriculum has been to score good marks in the examination by which good placements in the industry. Hence it was decided to conduct a workshop on OBE from experts in the field and identification of such resource person was suggested.

06. To discuss about the celebration of Engineers Day & Teachers Day.

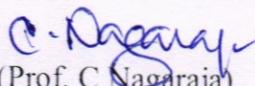
The discussions were made on celebration of Engineers day and Teachers day in the month of September to sensitize students about engineering profession and to mark the respect of their teachers. The discussions were made on finalizing the guests and modalities to conduct the Teachers Day.

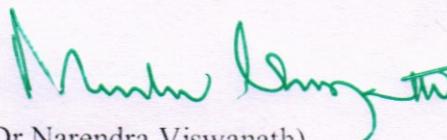
07. To discuss about VTU e - Shikshana platform.

The discussion was held on VTU e – Shikshana platform by which all HoDs and department coordinators were informed to use e – Shikshana platform to educate students on additional curriculum introduced in syllabus and as well as new domains.

08. Any other Issues

The issues related to The NAAC process and preparations that were on in the institute were reviewed. It was decided that if the need arises, the review of the processes related to any of the decisions taken would be taken in the meeting time to time. All the members present in the meeting abided by the decisions taken and to implement them for the successful completion.


(Prof. C Nagaraja)
IQAC Coordinator


(Dr. Narendra Viswanath)
Principal